

Chertsey Nursery School



Mole Valley Family Centre



Chertsey and Dorking Nursery Schools and Mole Valley Family Centre

GOVERNOR EXPENSES POLICY

The Governing Body agrees that it is appropriate to pay reasonable travel expenses to individual Governors where these are incurred in the completion of governors' business. Primarily this would be in the attendance of training courses or meetings necessitated by their role as Governor. These can only be claimed if the course or meeting is a further distance than their normal journey to the organisation (ie their host school, either Chertsey or Dorking Nursery School)

Governors are encouraged to claim these expenses rather than paying for them privately, providing that the Executive Headteacher is aware in advance that they will be incurred.

The cost of all Governor training (ie, course fees) will be met by the budget, providing the training need has been agreed in advance with the Chair, Vice Chair or Executive Headteacher.

A copy of the expenses claim form can be obtained by contacting either school office, all expense will be claimed in line with the existing policy.

Approved by the Governing Body: January 2023

Revised: January 2026

Relevant for:-

Family Centre: Yes	Nursery: Yes	Parents: No
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